

# **WEST NORTHAMPTONSHIRE COUNCIL AUDIT AND GOVERNANCE COMMITTEE**

**28<sup>th</sup> April 2022**

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| <b>Report Title</b>  | <b>Approval of Northampton Borough Council Statement of Accounts 2020-21</b> |
| <b>Report Author</b> | <b>Audra Statham – AD Finance<br/>audra.statham@westnorthants.gov.uk</b>     |

## **Contributors/Checkers/Approvers**

|   |               |                                     |
|---|---------------|-------------------------------------|
| <b>Head of Legal &amp; Information Governance</b> | Sameera Khan  | Emailed 20 <sup>th</sup> April 2022 |
| <b>West S151</b>                                  | Martin Henry  | 20 <sup>th</sup> April 2022         |
| <b>Other Director/SME (if applicable)</b>         | Audra Statham | 19 <sup>th</sup> April 2022         |

## **List of Appendices**

**Appendix A – Summary of adjustments to the Statement of Accounts 2020-21**

**Appendix B – Statement of Accounts 2020-21**

**Appendix C - Letter of Representation 2020-21**

### **1. Purpose of Report**

- 1.1. Following the reorganisation of local government in Northamptonshire on 1 April 2021, West Northamptonshire Council (WNC) undertook to oversee the conclusion of the audit of prior year accounts for Northampton Borough Council (NBC) and other sovereign authorities within the county.
- 1.2. This report presents the final audited Statement of Accounts and the draft Letter of Representation of Northampton Borough Council (NBC) for 2020-21 for consideration by the Committee.

- 1.3. The Audit Results Report contained elsewhere in this agenda indicates that there are a number of audit lines of enquiry that need to be concluded to enable the audit to be finalised beyond the date of the Committee. Therefore, the Audit Committee will not be asked to approve the Statement of Accounts or the Letter of Representation at the Committee, but instead is asked to delegate authority to the Executive Director of Finance and Chair of the Committee as explained below.
- 1.4. The auditor will present the Audit Results Report elsewhere on this agenda and will provide a verbal update to the Committee on the expected timing of the conclusion of the remaining audit work. The Audit & Governance Committee is asked to consider the Statement of Accounts and draft Letter of Representation for 20-21 and delegate authority to the Executive Director of Finance and the Chair of the Audit & Governance Committee to finalise any further amendments to:
  - the final Statement of Accounts 2020/21 to be signed by the Executive Director of Finance (s151 Officer) and the Chair of the Audit & Governance Committee.
  - the Letter of Representation in respect of Northampton Borough Council 2020/21 to be signed by the Chair of the Audit Committee and the Executive Director of Finance (s151 Officer) on behalf of the Council.

Following signature of the final Statement of Accounts and Letter of Representation, the Auditor will issue the audit opinion and certificate.

## **2. Executive Summary**

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- 2.1 The report sets out the context for the preparation and audit of the 2020-21 accounts for the Borough Council together with the responsibilities of the statutory s151 Officer and Audit & Governance Committee in relation to presentation and approval of the accounts.
- 2.2 An explanation of the core financial statements is provided to present the financial performance of the Council for the year ended 31 March 2021 together with a summary of the main adjustments to the accounts as a result of the audit.
- 2.3 The External Auditor is required to report separately to this Committee on the findings during the audit of accounts and provide an opinion on the arrangements for securing value for money in the use of resources.
- 2.4 Having considered the External Auditor's report and verbal update, the Committee is asked to delegate authority to the Executive Director of Finance and the Chair of the Committee to agree any final amendments and:
  - Approve the Statement of Accounts for 2020-21 set out at Appendix B.
  - Approve the Letter of Representation set out at Appendix C.
- 2.5 It is a requirement that the letter of representation is signed by persons with specific responsibility for the financial statements, which for this Council is the Executive Director of

Finance (s151 Officer) and formally acknowledged as being correct by 'those charged with governance' by being signed by the Chair of the Audit & Governance Committee.

### **3. Recommendations**

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3.1 Subject to the auditor's position as set out in the Audit Results Report and verbal update elsewhere on this agenda it is recommended that the Audit & Governance Committee:

- a) delegates authority to the Executive Director of Finance and Chair of the Audit & Governance Committee to approve and sign the letter of representation for 20-21 on behalf of the Council at Appendix C as revised by the resolution of outstanding items set out in the Audit Results Report; **and**
- b) delegates authority to the Executive Director of Finance and the Chair of Audit & Governance Committee to approve and sign the final Statement of Accounts for the Borough Council for 2020-21 at Appendix B as revised by the resolution of outstanding items set out in the Audit Results Report.

### **4. Reason for Recommendations**

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4.1 The recommendations are necessary to comply with legislation and policies of the Council.

### **5. Report Background**

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5.1 The draft accounts were published and considered by the Audit Committee within NBC on 31 January 2022 and presented to the Council's auditors Ernst & Young LLP (EY LLP).

5.2 At the time of writing this report, the 2020-21 Audit is now substantially complete and the s151 Officer, being the responsible financial officer, confirms that he is satisfied that, subject to any final amendments as set out in the Auditor's report, the statement of accounts presents a true and fair view of:

- The financial position of the Council at the financial year ending 31 March 2021 and
- The authority's income and expenditure for that financial year.

5.3 The accounts are presented on a basis that complies with International Financial Reporting Standards (IFRS) and Code of Practice on Local Authority Accounting (the Code) issued by the Chartered Institute of Public Finance and Accountancy (CIPFA).

5.4 The objective of the Statement of Accounts is to provide information about the Borough Council's financial performance to a wide range of users for assessing stewardship of the Council's management.

5.5 The External Auditor has reported separately to this Committee on the results of the audit of accounts and provided a proposed opinion on the accounts and the Council's arrangements for securing value for money in the use of resources. The Committee is required to consider the Statement of Accounts in the context of the auditor's findings.

5.6 Subject to approval of the recommendations in this report, the certified Statement of Accounts will be published as soon as practicable. This is later than the statutory reporting deadlines and reporting requirements of 30 September 2020 and is allowed for by regulation 10 paragraph (2a) of the Accounts and Audi Regulations 2015. The delay is due to the following reasons:

- The audit of the accounts did not commence until October 2021, after the signing of the accounts for the year ended 31 March 2020 by EY LLP.
- Resource constraints existed in relation to delivering the accounts of multiple sovereign authorities out of the normal reporting cycle, therefore there were competing priorities with establishing the new unitary authorities.
- There were a number of complex audit queries that the Council worked with EY to resolve.

## 6. Issues and Choices

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6.1 The final Statement of Accounts is set out at Appendix B and comprises:

- **The Narrative Report** – providing a summary of the most significant matters reported within the accounts and of the Council’s financial position, this section is intended to outline the overall context within which the Council operates and provide a commentary on its performance in 2020-21.
- **Statement of Responsibilities** – provides details of the formal responsibilities assigned to the Council and the Chief Finance Officer in respect of the Statements and the financial management of the Council.
- **The Core Financial Statements** – providing the Council’s financial position as at 31 March 2021 comprising of:
  - **Comprehensive Income and Expenditure Statement (CIES)** – Reports the net cost for the year of all the functions for which the Council is responsible and demonstrates how that cost has been financed from general government grants and income from local taxpayers.
  - **Movement in Reserves Statement (MIRS)** - Shows the movement in the year on the different reserves held by the Council. The reserves are analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and 'unusable' reserves.
  - **Balance Sheet** - Presents the value of the Council’s current and non-current assets and liabilities as at 31 March 2021 with the bottom line effectively being the net worth of the organisation.
  - **Cash Flow Statement** - Summarising the inflows and outflows of cash arising from transactions with third parties, this analysis shows how the Council generates and uses cash and cash equivalents.
- **The Expenditure and Funding Analysis (EFA)** – this demonstrates to council tax payers how the funding available to the Council has been used to provide services, the EFA also shows how this expenditure is allocated between the Council’s directorates.
- **Additional statements** – for the Collection Fund, the Housing Revenue Account (HRA) and Group Accounts.

- **Notes to the Core Financial Statements and the EFA** - these provide further supporting details on aspects of the accounts and which are largely defined by the Code.
- **Accounting Policies** – this section details the accounting policies followed by the Council throughout the year and applied in producing the Statement of Accounts.
- **Glossary** – the Statement inevitably includes a number of technical terms and this section provides an explanation of their meaning.

6.2 The draft Statement of Accounts 2020-21 was issued and published on the Northampton Borough Council's website on 31 January 2022. The final accounts including all audit adjustments are presented in Appendix B of this report.

6.3 The external auditor identified errors which have not been adjusted in the final Statement of Accounts for the reasons set out in the Letter of Representation at Appendix C.

#### **Amendments to the Pre-audit Statement**

6.4 There have been a number of audit adjustments as a result of the audit. Amendments to the statements are summarised below and at Appendix A. This compares the final position on the Balance Sheet and Comprehensive Income and Expenditure Statement with the draft Statement of Accounts presented to the Auditor in January 2022. The amendments set out in this report are reflected in the accounts appended to this report. The Committee's attention is drawn to the key amendments as agreed with the auditor that are listed below:

- £735k adjustment has been made to add a creditor (and reduce the related reserve) for a s.31 grant from 2019/20 that was due to be paid back to the Department for Levelling-Up, Housing and Communities but had not yet been paid by 31 March 2021 and should have been re-accrued.
- A creditor for Housing Benefits of £1.550m was incorrectly classified as a debtor and will be adjusted in the final version of the accounts
- The capital programme was over-financed by £496k, and the adjustment between the Capital Adjustment Account and Usable Capital Receipts Reserve will be adjusted in the final version of the accounts.
- A short-term creditor for covid grants needs to be reclassified from Long-Term Receipts in Advance and this will be amended in the final version of the accounts.

The updated Draft Statement of Accounts 2020-21 is included at Appendix B.

6.5 There are a number of issues outstanding at the date of producing this report. The Committee will receive an update from the auditor regarding the resolution of those issues and any resulting amendments at the Committee. Some issues are expected not to be resolved until after the committee date and therefore delegation is sought for the final statement and letter of representation to be approved by the Executive Director of Finance and the Chair of the Committee. It is anticipated that these changes will have no impact on the level of general earmarked reserves that are held by the Council.

## **7. Implications (including financial implications)**

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- 7.1 **Resources and Financial** - There are no resources or financial implications arising from the recommendations set out in this report.
- 7.2 **Legal** - There are no legal implications arising from the recommendations set out in this report. The actions proposed in the report will enable the Council to meet its statutory requirements in finalising the Northampton Borough Statement of Accounts for 2020-21.
- 7.3 **Risk** - There are no significant risks arising from the proposed recommendations in this report.
- 7.4 **Consultation** - Not applicable.
- 7.5 **Consideration by Overview and Scrutiny** - Not applicable. The
- 7.6 **Climate Impact** - Not applicable
- 7.7 **Community Impact** - Not applicable. The decisions set out in this report have no impact upon customers or the services that they receive

## **8. Background Papers**

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- 8.1 None.